

Project Submission Sheet

Community Preservation Committee

Submitter:

Submitter's address and phone number.

Town committee (if applicable)

Submission Date

Purpose: (please select all that apply)

☐ Open Space☐ Affordable Housing☐ Historic Preservation☐ Recreation**Project Name:****Description:**

Please provide detailed information including cost estimates. Include other pages as needed.

Fiscal Year	Total Cost	CPC Funds Requested	Other Funding Sources
2014			
2015			
2016			
2017			
2018			
Total			

How does this project help preserve Bedford's character?

Consider and address the items listed in the Selection Criteria section of the Town of Bedford Community Preservation Program and Plan.

For Community Preservation Committee Use

Received on:

Associated Town Committee:

Reviewed on:

Determination:

Guidelines for Submission

- 1) Each project request must be submitted on the Community Preservation Committee Project Submission Sheet (this form).
- 2) Requests should be within a 5-year period from FY 2014 to FY 2018
- 3) Requests must include the need for the item and be documented with appropriate support information.
- 4) Obtain quotes for project costs whenever possible. If not, cost estimates may be used provided the basis of the estimate is fully explained.
- 5) If request is part of a longer-term project, include the total project cost.
- 6) For departments or committees that have multiple project requests, prioritize projects.
- 7) Requests received by December 31, 2012 will be considered for recommendation at the spring 2013 Annual Town Meeting.

Please keep in mind that there are legal limitations on what CPA funds can be used for. For example the funds cannot be used to build gymnasiums, stadiums, or any similar structure. Also, they cannot be spent on maintenance or used to supplant funds being used for existing community preservation purposes. If you are in doubt about your project's eligibility, please submit it so we have the opportunity to review it.

Thank you for your input.

Community Preservation Committee
Bedford, MA

Please submit your form to:

Community Preservation Committee
c/o Town Manager's Office
10 Mudge Way
Bedford, MA 01730